

# City of Greenleaf

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## CITY COUNCIL MEETING AGENDA

### Special Session – Tuesday – 7:00pm – 14 November 2023

### at The Commons (aka Greenleaf Friends Academy Cafeteria, 20565 Academy Rd.)

*This meeting can be joined via computer, tablet, or smartphone at:*

*<https://meet.goto.com/CityofGreenleaf/council-mtg>*

*Via telephone United States: +1 (571) 317-3112 Access Code: 142-571-637*

1. Meeting called to order
2. Pledge of Allegiance
3. Roll Call
  - Seat 1: Ryan Schnuerle
  - Seat 2: Rob Fisher
  - Seat 3: Rachel Brobeck
  - Seat 4: Dan Hyer
  - Mayor: Brad Holton
  - Impact Area: Liza WarnerAlso Present:
  - City Clerk
  - Public Services Director
  - Police
  - Fire
  - City Attorney
  - City Engineer
  - City Treasurer
4. Comments to the Council - *This agenda item is reserved for those wishing to address the Council regarding city-related issues. In order to ensure adequate public notice, Idaho law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing, and should not be discussed by Council before the public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have a maximum of three (3) minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permits. Multiple persons speaking to the same concern will be acknowledged, but only one speaker will be allowed.*
5. Adjustments to meeting agenda [ACTION ITEM]
6. **POLICE AND FIRE REPORTS**
  - 6.1 Police Report
  - 6.2 Fire Report
7. **AGENDA ITEMS REQUIRING CONTRACT STAFF INPUT**
  - 7.05 Report to Council regarding status of the draft development agreement for the Royal Ridge Subdivision / Planned Unit Development (PUD)
  - 7.05 Royal Ridge Subdivision / Planned Unit Development Public Hearing [ACTION ITEM]  
**(Clerk's Note: Continued from 26 Sep 2023. The clerk anticipates that the public hearing will be opened, and continued to a date certain without presentations made or testimony received, due to the complexity of the development agreement and need for additional time to allow the draft development agreement to be included in the public process)**
- 7.1 Consideration of authorizing Mayor's Signature on a letter to USDA-RD requesting a RBDG grant extension for the Western Alliance for Economic Development [ACTION ITEM]
- 7.2 Consideration of Resolution DRAFT 002-FY24 – (surplus property) - A RESOLUTION OF THE CITY OF GREENLEAF, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, PROVIDING THAT CERTAIN ITEMS OF PERSONAL PROPERTY OWNED BY THE CITY BE DECLARED SURPLUS AND SOLD AT AUCTION OR OTHER SALE; PROVIDING THAT ANY ITEMS NOT SOLD AT SALE MAY BE GIVEN TO NON-PROFIT ORGANIZATIONS OR DISCARDED;

AND PROVIDING FOR AN EFFECTIVE DATE. *(Clerk's Note: Surplus item is an approximately 10 yr+ old Husqvarna riding mover)*

7.3 Consideration of Resolution DRAFT 003-FY24 – (Drinking Water Planning Grant Authorizing Resolution) - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENLEAF, AUTHORIZING THE MAYOR TO SIGN ALL APPLICATIONS, FUNDING AGREEMENTS, AND OTHER DOCUMENTS RELATING TO AN IDAHO DEPARTMENT OF ENVIRONMENTAL QUALITY DRINKING WATER PLANNING GRANT PROJECT (PROJECT); AND PROVIDING FOR AN EFFECTIVE DATE. **[ACTION ITEM]**

7.4 Consideration of Resolution DRAFT 004-FY24 – (adjusting consolidated fee schedule) - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENLEAF, CANYON COUNTY, IDAHO, ADJUSTING THE CONSOLIDATED FEE SCHEDULE; DECLARING THAT ALL PREVIOUS RESOLUTIONS, ORDERS OR PARTS THEREOF IN CONFLICT ARE NULL AND VOID; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE. **[ACTION ITEM]**

7.5 Consideration of draft feral cat plan **[ACTION ITEM]**

7.6 Any other agenda items requiring contract staff input

**8 OTHER REPORTS AND PREVIOUS MEETING MINUTES (CONSENT AGENDA)**

8.1 Treasurer's Report and Disbursement List

8.2 Public Services Director's report

8.3 City Clerk's report

8.4 Monthly new construction valuation report

8.5 P&Z Recommendation FF&CL RE: Variance Request 20812 Whittier (Carpport)

8.6 P&Z Recommendation FF&CL RE: Rezone Request 21705 Main (NC & R5 to CC)

8.7 Consideration of consent agenda **[ACTION ITEM]**

**9. OTHER OLD BUSINESS**

9.1 Other Old Business

**10. OTHER NEW BUSINESS**

10.1 Other New Business

**11. ADJOURNMENT**

11.1 Recess to allow the clerk to finish draft minutes for this meeting, if needed

11.2 Consideration of minutes for this meeting **[ACTION ITEM]**

11.3 Adjournment **[ACTION ITEM]**

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- Posted physically at the following locations at or before 4:30p 09 Nov 2023:

Greenleaf City Hall (outside bulletin board next to front door)  
Greenleaf Post Office (inside lobby bulletin board)

Greenleaf Chevron (in window to right of entry)  
Greenleaf Café (outside bulletin board)

- Posted electronically at or before 4:30p 09 Nov 2023: at the city website (greenleaf-idaho.us) and referencing post on the city's Facebook page.

\* The meeting may move to an alternate location due to meeting room capacity.

\*\* The Chair may recess the meeting at any time.

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**NONDISCRIMINATION STATEMENT:** In accordance with Federal law and U.S. Department of Agriculture policy, the City of Greenleaf is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.) If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).

**SPECIAL ACCOMMODATION:** Any person with a disability may request a reasonable accommodation to make it easier to use City facilities or programs, or request that the City provide information in a different way. Details and Reasonable Accommodation Request Forms are available at City Hall (20523 Whittier Dr., Greenleaf, ID 83626). Those who have impaired hearing or speech may contact City Hall utilizing the Idaho Relay Service: TDD: (Toll Free) Dial 1, then 800-377-3529; VOICE: (Toll Free) Dial 1, then 800-377-1363, or 711.

Materials are available in Spanish upon request.  
Los materiales están disponibles en español a pedido.