

City of Greenleaf

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CITY COUNCIL MEETING AGENDA

Regular Session 7:00pm 07 March 2023 at Greenleaf City Hall

This meeting can be joined via computer, tablet, or smartphone at:

<https://meet.goto.com/CityofGreenleaf/council-mtg>

Via telephone United States: +1 (571) 317-3112 Access Code: 142-571-637

1. Meeting called to order

2. Pledge of Allegiance

3. Roll Call

Seat 1: Ryan Schnuerle

Seat 2: Rob Fisher

Seat 3: Rachel Brobeck

Seat 4: Dan Hyer

Mayor: Brad Holton

Impact Area: Liza Warner

Also Present:

City Clerk

Public Services Director

Police Chief

City Attorney

City Engineer

City Treasurer

4. Comments to the Council - *This agenda item is reserved for those wishing to address the Council regarding city-related issues. In order to ensure adequate public notice, Idaho law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing, and should not be discussed by Council before the public hearing.*

Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have a maximum of three (3) minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permits. Multiple persons speaking to the same concern will be acknowledged, but only one speaker will be allowed.

5. Adjustments to meeting agenda [ACTION ITEM]

6. POLICE AND FIRE REPORTS

6.1 Police Report

6.2 Fire Report

7. AGENDA ITEMS REQUIRING CONTRACT STAFF INPUT

7.1 Consideration of authorizing Mayor's Signature on a Professional Services Agreement (PDA) with the Region IV Economic Development Association (RIVDA) for development of a business strategy (including an introduction, organization structure, functional structure, staffing plan, financial projections, articles of incorporation and bylaws, marketing strategy, and a U.S. Economic Development Administration (EDA) Economic Development District (EDD) application template) for establishing an EDD for Idaho Region III [ACTION ITEM] (*Clerk's Note: The Western Alliance for Economic Development (WAED) is a non-profit, membership based collaborative effort between the Idaho Dept. of Commerce (IDOC), local governments, and businesses which fund an Economic Development Professional (ED Pro) to assist with new business start-ups, business retention and expansion, and business relocation in and into rural Canyon and Gem Counties. The City of Greenleaf serves as the fiscal agent for the WAED, as required by the IDOC Rural ED Pro Grant Program which helps fund the WAED ED Pro position. The WAED is pursuing re-establishment of an EDD for Idaho Region III, which would be funded in part by an EDA grant and expected to make EDA grant funding, revolving business loans, and both community development and economic development services – likely including grant writing and administration – available to Idaho Region III. The RIVDA business strategy will provide a template for standing up an Idaho Region III EDA EDD agency. The expense of the RIVDA PDA will be covered by IDOC and USDA-RD grants, already awarded. As fiscal agent for the WAED, the RIVDA PDA is with the City, as are IDOC and USDA-RD grants and grant administration requirements. The WAED Board of Directors*

reviewed the RIVDA PDA at their 28 Feb 2023 meeting and recommend approval to the Greenleaf City Council.)

7.2 Consideration of Resolution #DRAFT 003-FY23 - A RESOLUTION OF THE GREENLEAF CITY COUNCIL, GREENLEAF, CANYON COUNTY, IDAHO AMENDING THE CITY OF GREENLEAF 2040 COMPREHENSIVE PLAN CHAPTER #8 (PUBLIC FACILITIES, SERVICES AND UTILITIES) AND CHAPTER #15 (IMPLEMENTATION) AND REFERENCING THE CITY OF CALDWELL FIRE DEPARTMENT & CALDWELL RURAL FIRE DISTRICT IMPACT FEE STUDY AND CAPITAL IMPROVEMENT PLANS FINAL REPORT DATED 02 JULY 2019 TO PURSUE ENACTING AN ORDINANCE AND ENTERING INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE CALDWELL RURAL FIRE PROTECTION DISTRICT (CRFPD) TO ESTABLISH AND IMPOSE FIRE DISTRICT DEVELOPMENT IMPACT FEES AS REQUESTED BY THE CRFPD; AMENDING TO PURSUE CITY OF GREENLEAF DEVELOPMENT IMPACT FEES; AMENDING TO CONSIDER VIABILITY OF ENACTING AN ORDINANCE AND ENTERING INTO AN INTERGOVERNMENTAL AGREEMENT TO ESTABLISH AND IMPOSE DEVELOPMENT IMPACT FEES UPON REQUEST FROM AGENCIES PROVIDING SERVICES TO THE CITY LIMITS IMPACTED BY DEVELOPMENT THAT ARE UNABLE TO SEPARATELY ESTABLISH AND COLLECT DEVELOPMENT FEES UNDER STATE CODE, AT THE COUNCIL'S DISCRETION; AMENDING TO PURSUE A PROPORTIONATE SHARE AGREEMENT WITH THE IDAHO TRANSPORTATION DEPARTMENT (ITD) AFTER ITD COMPLETION OF THE STATE HIGHWAY 19 CORRIDOR STUDY; AMENDING TO UPDATE THE CHAPTER #15 IMPLEMENTATION SCHEDULE – SUMMARY TABLE; AFFIRMING THAT PRESCRIBED NOTICE AND HEARING REQUIREMENTS WERE MET IN ACCORDANCE WITH TITLE 67, CHAPTER 65, IDAHO CODE; AND PROVIDING AN EFFECTIVE DATE. [Action Item] (Clerk's note: Recommended by P&Z to Council for approval after Public Hearing held 02 Feb 2023, continued at the 07 Feb 2023 Council Mtg.)

7.3 Any other agenda items requiring contract staff input

8 **OTHER REPORTS AND PREVIOUS MEETING MINUTES
(CONSENT AGENDA)**

8.1 Treasurer's Report and Disbursement List

8.2 Public Services Director's report

8.3 City Clerk's report

8.4 Monthly new construction valuation report

8.5 Consideration of staff reports (consent agenda) [ACTION ITEM]

9. **OTHER OLD BUSINESS**

9.1 Other Old Business

10. **OTHER NEW BUSINESS**

10.1 Other New Business

11. **ADJOURNMENT**

11.1 Recess to allow the clerk to finish draft minutes for this meeting, if needed

11.2 Consideration of minutes for this meeting [ACTION ITEM]

11.3 Adjournment [ACTION ITEM]

- Posted physically at the following locations at or before 5:15p 003 Mar 2023:

Greenleaf City Hall (outside bulletin board next to front door)
Greenleaf Post Office (inside lobby bulletin board)

Greenleaf Chevron (in window to right of entry)
Greenleaf Café (outside bulletin board)

- Posted electronically at or before 5:15p 03 Mar 2023 at the city website (greenleaf-idaho.us) and referencing post on the city's Facebook page.

* The meeting may move to an alternate location due to meeting room capacity.

** The Chair may recess the meeting at any time.

NONDISCRIMINATION STATEMENT: In accordance with Federal law and U.S. Department of Agriculture policy, the City of Greenleaf is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.) If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

SPECIAL ACCOMMODATION: Any person with a disability may request a reasonable accommodation to make it easier to use City facilities or programs, or request that the City provide information in a different way. Details and Reasonable Accommodation Request Forms are available at City Hall (20523 Whittier Dr., Greenleaf, ID 83626). Those who have impaired hearing or speech may contact City Hall utilizing the Idaho Relay Service: TDD: (Toll Free) Dial 1, then 800-377-3529; VOICE: (Toll Free) Dial 1, then 800-377-1363, or 711.

Materials are available in Spanish upon request.
Los materiales están disponibles en español a pedido.