

# City of Greenleaf

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## CITY COUNCIL MEETING AGENDA

### Regular Session 7:00pm 07 February 2022 at Greenleaf City Hall

*This meeting can be joined via computer, tablet, or smartphone at:*

*<https://meet.goto.com/CityofGreenleaf/council-mtg>*

*Via telephone United States: +1 (571) 317-3112 Access Code: 142-571-637*

1. Meeting called to order

2. Pledge of Allegiance

3. Roll Call

Seat 1: Ryan Schnuerle

Seat 2: Rob Fisher

Seat 3: Rachel Brobeck

Seat 4: Dan Hyer

Mayor: Brad Holton

Impact Area: Liza Warner

Also Present:

City Clerk

Public Services Director

Police Chief

City Attorney

City Engineer

City Treasurer

4. Comments to the Council - *This agenda item is reserved for those wishing to address the Council regarding city-related issues. In order to ensure adequate public notice, Idaho law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing, and should not be discussed by Council before the public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have a maximum of three (3) minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permits. Multiple persons speaking to the same concern will be acknowledged, but only one speaker will be allowed.*

5. Adjustments to meeting agenda [ACTION ITEM]

6. **POLICE AND FIRE REPORTS**

6.1 Police Report

6.2 Fire Report

7. **AGENDA ITEMS REQUIRING CONTRACT STAFF INPUT**

7.1 Consideration of Findings of Fact & Conclusions of Law (FFCL) for recording regarding a 20698 Hillcrest Drive Variance Application [ACTION ITEM]

7.2 Consideration of Resolution #DRAFT 003-FY23 - A RESOLUTION OF THE GREENLEAF CITY COUNCIL, GREENLEAF, CANYON COUNTY, IDAHO AMENDING THE CITY OF GREENLEAF 2040 COMPREHENSIVE PLAN CHAPTER #8 (PUBLIC FACILITIES, SERVICES AND UTILITIES) AND CHAPTER #15 (IMPLEMENTATION) AND REFERENCING THE CITY OF CALDWELL FIRE DEPARTMENT & CALDWELL RURAL FIRE DISTRICT IMPACT FEE STUDY AND CAPITAL IMPROVEMENT PLANS FINAL REPORT DATED 02 JULY 2019 TO PURSUE ENACTING AN ORDINANCE AND ENTERING INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE CALDWELL RURAL FIRE PROTECTION DISTRICT (CRFPD) TO ESTABLISH AND IMPOSE FIRE DISTRICT DEVELOPMENT IMPACT FEES AS REQUESTED BY THE CRFPD; AMENDING TO PURSUE CITY OF GREENLEAF DEVELOPMENT IMPACT FEES; AMENDING TO CONSIDER VIABILITY OF ENACTING AN ORDINANCE AND ENTERING INTO AN INTERGOVERNMENTAL AGREEMENT TO ESTABLISH AND IMPOSE DEVELOPMENT IMPACT FEES UPON REQUEST FROM AGENCIES PROVIDING SERVICES TO THE CITY LIMITS IMPACTED BY DEVELOPMENT THAT ARE UNABLE TO SEPARATELY ESTABLISH AND COLLECT DEVELOPMENT FEES UNDER STATE CODE, AT THE COUNCIL'S DISCRETION; AMENDING TO PURSUE A PROPORTIONATE SHARE AGREEMENT WITH THE IDAHO TRANSPORTATION DEPARTMENT (ITD) AFTER ITD

COMPLETION OF THE STATE HIGHWAY 19 CORRIDOR STUDY; AMENDING TO UPDATE THE CHAPTER #15 IMPLEMENTATION SCHEDULE – SUMMARY TABLE; AFFIRMING THAT PRESCRIBED NOTICE AND HEARING REQUIREMENTS WERE MET IN ACCORDANCE WITH TITLE 67, CHAPTER 65, IDAHO CODE; AND PROVIDING AN EFFECTIVE DATE. [Action Item] (Clerk’s note: Recommended by P&Z to Council for approval after Public Hearing held 02 Feb 2023.)

7.3 Consideration of Ordinance #DRAFT FY23-002 - ADJUSTING GREENLEAF CODE §9-1-6 TO CHANGE THE LIST OF ZONING DISTRICTS TO SHOW RESIDENTIAL EIGHT (R8) ZONE INSTEAD RESIDENTIAL TWELVE (R12) ZONE AND TO ADD MIXED USE (M) ZONE TO THE LIST; ADJUSTING §9-3-1(F) TO RE-NAME THE DEFINITION OF HIGHEST DENSITY RESIDENTIAL ZONE FROM RESIDENTIAL TWELVE (R12) TO RESIDENTIAL EIGHT (R8); ADDING §9-3-1(G) TO DEFINE THE MIXED USE (M) ZONE; ADJUSTING TABLE §9-3-2 AND TABLE §9-3-3 TO RE-NAME THE COLUMN FOR THE HIGHEST DENSITY RESIDENTIAL ZONE FROM R12 TO R8; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF CONFLICTING PROVISIONS; PROVIDING FOR PUBLICATION AND CODIFICATION; AND PROVIDING AN EFFECTIVE DATE. [Action Item] (Clerk’s note: This ordinance brings the City’s Zoning Code into conformance with changes made in the Comprehensive Plan with Resolution #203, approved 04 May 2021. Recommended by P&Z to Council for approval after Public Hearing held 02 Feb 2023.)

7.10 Any other agenda items requiring contract staff input

**8 OTHER REPORTS AND PREVIOUS MEETING MINUTES (CONSENT AGENDA)**

8.1 Treasurer's Report and Disbursement List

8.2 Public Services Director's report

8.3 City Clerk's report

8.4 Monthly new construction valuation report

8.5 Consideration of staff reports (consent agenda) [ACTION ITEM]

**9. OTHER OLD BUSINESS**

9.1 Other Old Business

**10. OTHER NEW BUSINESS**

10.1 Other New Business

**11. ADJOURNMENT**

11.1 Recess to allow the clerk to finish draft minutes for this meeting, if needed

11.2 Consideration of minutes for this meeting [ACTION ITEM]

11.3 Adjournment [ACTION ITEM]

(Clerk’s Note: Initially posted 03 Feb 2023, revised and re-posted to correct date of impact fee study in item #7.2. title for Resolution #DRAFT 003-FY23)

- Posted physically at the following locations at or before 5:15p 06 Feb 2023:

Greenleaf City Hall (outside bulletin board next to front door)  
Greenleaf Post Office (inside lobby bulletin board)

Greenleaf Chevron (in window to right of entry)  
Greenleaf Café (outside bulletin board)

- Posted electronically at or before 5:15p 06 Feb 2023 at the city website (greenleaf-idaho.us) and referencing post on the city’s Facebook page.

\* The meeting may move to an alternate location due to meeting room capacity.

\*\* The Chair may recess the meeting at any time.

**NONDISCRIMINATION STATEMENT:** In accordance with Federal law and U.S. Department of Agriculture policy, the City of Greenleaf is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.) If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).

**SPECIAL ACCOMMODATION:** Any person with a disability may request a reasonable accommodation to make it easier to use City facilities or programs, or request that the City provide information in a different way. Details and Reasonable Accommodation Request Forms are available at City Hall (20523 Whittier Dr., Greenleaf, ID 83626). Those who have impaired hearing or speech may contact City Hall utilizing the Idaho Relay Service: TDD: (Toll Free) Dial 1, then 800-377-3529; VOICE: (Toll Free) Dial 1, then 800-377-1363, or 711.

Materials are available in Spanish upon request.  
Los materiales están disponibles en español a pedido.