

# City of Greenleaf

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<http://www.greenleaf-idaho.us/>

## PLANNING & ZONING COMMISSION MEETING AGENDA

Special Session – 6:30p – Tuesday – 30 June 2020 at Greenleaf City Hall\*

*This meeting can be joined via computer, tablet, or smartphone at:*

<https://global.gotomeeting.com/join/295071285>

*Via telephone - United States: +1 (571) 317-3122 Access Code: 295-071-285*

1 Meeting called to order

2 Pledge of Allegiance

3 Roll Call

Seat 1: Brandon Shores

Seat 2: Steve Pemberton

Seat 3: Dave Cardenuto

Seat 4: Kathleen Novotny

Seat 5: open

Also Present:

Impact Area Rep: Liza Warner

City Engineer & Zoning Administrator

City Attorney

Public Services Director

City Clerk

City Treasurer

4 Consideration of adjustments to meeting agenda [Action Item]

5 Consideration of previous meeting minutes (12 March 2020) [Action Item]

5.5 Conference Call with Carl Miller, PMP, AICP, CTP – Principal Planner with COMPASS regarding the COMPASS Fiscal Impact Tool and assistance available for the City of Greenleaf Comprehensive Plan Land-Use Development Map

6 NEW BUSINESS:

6.1 Design Review – Sign Application – Timberlake Realty - 20550 Whittier [Action Item]

6.2 Design Review – Sign Application – Superior Fence & Rail – 20990 Main [Action Item]

6.3 Any other New Business

7 Old BUSINESS:

7.1 Review of latest draft for update to the Comprehensive Plan [Action Item]

7.2 Consideration of Draft FY19-003 (Manufactured Home Communities – Title 8 and 9 Amendments)

AN ORDINANCE OF THE CITY OF GREENLEAF, IDAHO, REPEALING CHAPTER 3, TITLE 8 “MANUFACTURED HOUSING COMMUNITIES” AND REPLACING IT WITH A NEW CHAPTER 3, TITLE 8 “MANUFACTURED HOUSING COMMUNITIES;” AMENDING GREENLEAF CODE CHAPTER 4, TITLE 8 “MANUFACTURED HOME REGULATIONS” TO CLARIFY PURPOSE, AMEND DEFINITIONS, CLARIFY ADMINISTRATION AND ENFORCEMENT STANDARDS, CLARIFY AND AMEND DEVELOPMENT STANDARDS, AND CLARIFY NONCONFORMING MANUFACTURED HOMES STANDARDS; AMENDING GREENLEAF CODE §9-2-2 TO UPDATE, ADD, AND DELETE DEFINITIONS; TO ADJUST RESIDENTIAL USE TABLE §9-3-2 TO ADD LINES FOR MANUFACTURED HOME, MANUFACTURED HOME COMMUNITY AND MOBILE HOMES, AND TO ADD NOTES TO THE TABLE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE; DIRECTING THE CLERK TO ASSIGN THE NEXT ORDINANCE NUMBER AND SCHEDULE FOR PUBLICATION AND CODIFICATION; AUTHORIZING PUBLICATION BY SUMMARY; AND PROVIDING AN EFFECTIVE DATE. [Action Item]

7.3 Any other Old Business

8 Adjournment [Action Item]

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Posted physically at the following locations at approximately 5:00p 16 June 2020:

Greenleaf City Hall (outside bulletin board next to front door)

Greenleaf Post Office (inside lobby bulletin board)

Greenleaf ExtraMile Chevron (in window to right of entry)

Greenleaf Café (outside bulletin board)

Posted electronically at approximately 4:30p 16 June 2020 at the city website ([greenleaf-idaho.us](http://www.greenleaf-idaho.us)) and referencing post on the city's Facebook

\* The meeting may move to an alternate location if attendance is over 41 people.

\*\* The Chair may recess the meeting at any time.

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**NONDISCRIMINATION STATEMENT:** In accordance with Federal law and U.S. Department of Agriculture policy, the City of Greenleaf is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.) If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).

**SPECIAL ACCOMMODATION:** Any person with a disability may request a reasonable accommodation to make it easier to use City facilities or programs, or request that the City provide information in a different way. Details and Reasonable Accommodation Request Forms are available at City Hall (20523 Whittier Dr., Greenleaf, ID 83626). Those who have impaired hearing or speech may contact City Hall utilizing the Idaho Relay Service: TDD: (Toll Free) Dial 1, then 800-377-3529; VOICE: (Toll Free) Dial 1, then 800-377-1363, or 711.