

City of Greenleaf

20523 N. Whittier Dr.

Greenleaf, Idaho 83626

208/454-0552 office

208/454-7994 FAX

cityhall@greenleaf-idaho.us

<http://www.greenleaf-idaho.us/>

PLANNING & ZONING COMMISSION MEETING MINUTES

Special Session 2:00p 01 Oct 2026 at Greenleaf City Hall*

This meeting is available via computer, tablet or smartphone at: <https://meet.goto.com/337659293>
or by phone: Access Code: 337-659-293, United States: +1 (646) 749-3122

Agenda:

- 1 Meeting called to order
- 2 Pledge of Allegiance
- 3 Roll Call
- 4 P&Z training workshop 2p-6p
- 5 Discussion regarding setting a public hearing date for Ordinance #DRAFT FY26-005 (Adjusting the Land Use Development Ordinance to repeal § 9-16-2 Preliminary Development Plan Review) AN ORDINANCE OF THE CITY OF GREENLEAF, IDAHO, ADJUSTING THE LAND USE DEVELOPMENT ORDINANCE (ZONING REGULATIONS) TO REPEAL § 9-15-2 PRELIMINARY DEVELOPMENT PLAN REVIEW; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF CONFLICTING PROVISIONS; DIRECTING THE CITY CLERK FOR ORDINANCE NUMBER, CODIFICATION, AN EFFECTIVE DATE, AND PUBLICATION [ACTION ITEM]
- 6 Any other New Business
- 7 ADJOURNMENT
- 7.1 Recess to allow the clerk to finish draft minutes for this meeting, if needed
- 7.2 Consideration of minutes for this meeting [ACTION ITEM]
- 7.3 Adjournment [ACTION ITEM]

1 Meeting called to order

Chair Sharmaine Hamilton called the meeting to order at approximately 2:01 p.m.

2 Pledge of Allegiance

Sharmaine Hamilton led those in attendance in the Pledge of Allegiance.

3 Roll Call

☒ Seat 1: Alisha Dittman

☒ Seat 2: Janie Willden

☒ Seat 3: Sharmaine Hamilton

☐ Seat 4: OPEN

☒ Seat 5: Brian Jardine

Also Present:

☐ Impact Area Representative

☐ City Attorney

☒ City Clerk

☐ City Engineer

☐ Public Services Director

☐ Deputy Clerk

Brian Jardine attended via video-conference. Community Member Matt Young also attended.

4 P&Z training workshop 2p-6p

Please see workshop plan for detail. Those in attendance were given sticky-notes for questions and concepts on which they'd like more information, for staff research and discussion at a future P&Z Meeting.

5 Discussion regarding setting a public hearing date for Ordinance #DRAFT FY26-005 (Adjusting the Land Use Development Ordinance to repeal § 9-16-2 Preliminary Development Plan Review) AN ORDINANCE OF THE CITY OF GREENLEAF, IDAHO, ADJUSTING THE LAND USE DEVELOPMENT ORDINANCE (ZONING REGULATIONS) TO REPEAL § 9-15-2 PRELIMINARY DEVELOPMENT PLAN REVIEW; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF CONFLICTING PROVISIONS; DIRECTING THE CITY CLERK FOR ORDINANCE NUMBER, CODIFICATION, AN EFFECTIVE DATE, AND PUBLICATION [ACTION ITEM]

The clerk briefly described the draft. Alisha Dittman moved to set the public hearing for the regular Nov 2026 mtg. Janie Willden seconded. The motion received unanimous approval.

6 Any other New Business

There was none.

7 ADJOURNMENT

7.1 Recess to allow the clerk to finish draft minutes for this meeting, if needed

No recess was taken.

7.2 Consideration of minutes for this meeting [ACTION ITEM]

Sharmaine Hamilton moved to accept the minutes. Alisha Dittman seconded. The motion received unanimous approval.

7.3 Adjournment [ACTION ITEM]

Brian Jardine moved to adjourn. Janie Willden seconded. The motion received unanimous approval and the meeting adjourned at approximately 5:58 p.m.

Respectfully submitted,

Lee C. Belt
City Clerk
City of Greenleaf

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Materials are available in Spanish upon request.
Los materiales están disponibles en español a pedido.