

City of Greenleaf

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PLANNING & ZONING COMMISSION MEETING MINUTES

Regular Session 6:30p 18 Aug 2026 at Greenleaf City Hall*

This meeting is available via computer, tablet or smartphone at:

<https://meet.goto.com/337659293>

or by phone: Access Code: 337-659-293, United States: +1 (646) 749-3122

1 Meeting called to order

2 Pledge of Allegiance

3 Roll Call

☐ Seat 1: Alisha Dittman

☐ Seat 4: OPEN

☐ Seat 2: Janie Willden

☐ Seat 5: Brian Jardine

☐ Seat 3: Sharmaine Hamilton

Also Present:

☐ Impact Area Representative

☐ City Engineer

☐ City Attorney

☐ Public Services Director

☐ City Clerk

☐ Deputy Clerk

4 Consideration of adjustments to meeting agenda [Action Item]

5 OLD BUSINESS:

5.1 Any other Old Business

6 NEW BUSINESS:

6.1 Consideration of designating P&Z Chair and Vice Chair [ACTION ITEM]

6.2 P&Z Orientation

6.3 Consideration of setting a training P&Z training workshop [ACTION ITEM]

6.4 Any other New Business

7 ADJOURNMENT

7.1 Recess to allow the clerk to finish draft minutes for this meeting, if needed

7.2 Consideration of minutes for this meeting [ACTION ITEM]

7.3 Adjournment [ACTION ITEM]

1 Meeting called to order

Alisha Dittman called the meeting to order at approximately 6:55p.

2 Pledge of Allegiance

Alisha led those assembled in the Pledge of Allegiance.

3 Roll Call

☒ Seat 1: Alisha Dittman
☒ Seat 2: Janie Willden
☒ Seat 3: Sharmaine Hamilton

☐ Seat 4: OPEN
☒ Seat 5: Brian Jardine

Also Present:

☐ Impact Area Representative
☐ City Attorney
☒ City Clerk

☒ City Engineer
☐ Public Services Director
☐ Deputy Clerk

4 Consideration of adjustments to meeting agenda [Action Item]

There were none.

5 OLD BUSINESS:

5.1 Any other Old Business

There was none. General discussion followed, including process and comprehensive plan.

6 NEW BUSINESS:

6.1 Consideration of designating P&Z Chair and Vice Chair [ACTION ITEM]

Alisha moved for Sharmaine Hamilton as chair. Janie Willden seconded. Discussion followed. The motion received unanimous approval.

Sharmaine moved for Alisha Dittman as vice-chair. Janie Willden seconded. Discussion followed. The motion received unanimous approval.

6.2 P&Z Orientation

Please see slides for detail. Discussion followed.

6.3 Consideration of setting a training P&Z training workshop [ACTION ITEM]

Discussion followed regarding schedule options. Consensus was tentatively 2-6p on 28 Sep and 01 Oct.

6.4 Any other New Business

There was none.

7 ADJOURNMENT

7.1 Recess to allow the clerk to finish draft minutes for this meeting, if needed

No recess was taken.

7.2 Consideration of minutes for this meeting [ACTION ITEM]

Sharmaine Hamilton moved to approve the minutes. Alisha Dittman seconded. The motion received unanimous approval.

7.3 Adjournment [ACTION ITEM]

Brian Jardine moved to adjourn. Janie Willden seconded. The motion received unanimous approval and the meeting adjourned at approximately 8:09p

Respectfully submitted,

Lee C. Belt
City Clerk
City of Greenleaf

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Materials are available in Spanish upon request.
Los materiales están disponibles en español a pedido.