

# City of Greenleaf

20523 N. Whittier Dr.

Greenleaf, Idaho 83626

208/454-0552 office

208/454-7994 FAX

[cityhall@greenleaf-idaho.us](mailto:cityhall@greenleaf-idaho.us)

<http://www.greenleaf-idaho.us/>

## PLANNING & ZONING COMMISSION MEETING AGENDA

Special Session 6:00p Thursday 16 July 2025 at Greenleaf City Hall\*

This meeting is available via computer, tablet or smartphone at:

<https://meet.goto.com/337659293>

or by phone: Access Code: 337-659-293, United States: +1 (646) 749-3122

1 Meeting called to order

2 Pledge of Allegiance

3 Roll Call

☐ Seat 1: Alisha Dittman

☐ Seat 4: Dave Cardenuto

☐ Seat 2: Steve Pemberton

☐ Seat 5: Jim Haley

☐ Seat 3: Sharmaine Hamilton

Also Present:

☐ Impact Area Representative

☐ City Engineer

☐ City Attorney

☐ Public Services Director

☐ City Clerk

☐ Deputy Clerk

4 Consideration of adjustments to meeting agenda [Action Item]

5 OLD BUSINESS:

5.1 Any other Old Business

6 NEW BUSINESS:

6.1 Public Hearing – Conditional Use Permit (CUP) request for a drive through in the Central Business District (CBD) at Canyon County Parcel #36299 (21513 & 20529 Friends Road)

6.2 Public Hearing – Draft Ordinance FY25-005 – Robert’s Rules of Order - AN ORDINANCE OF THE CITY OF GREENLEAF, CANYON COUNTY, STATE OF IDAHO, ADJUSTING GREENLEAF CODE SECTION 9-15-4(B) TO CLARILY USE OF ROBERT’S RULES OF ORDER IN THE CONDUCT OF HEARINGS UNDER THE PROCEDURES, APPEALS AND ACTION CHAPTER (CHAPTER 15) OF THE LAND USE DEVELOPMENT ORDINANCE (TITLE 9); PROVIDING FOR REPEAL OF CONFLICTING PROVISIONS; PROVIDING FOR SEVERABILITY; DIRECTING THE CITY CLERK FOR ORDINANCE NUMBER, CODIFICATION, AN EFFECTIVE DATE, AND PUBLICATION.

6.3 Consideration of Conditional Use Permit (CUP) request for a drive through in the Central Business District (CBD) at Canyon County Parcel #36299 (21513 & 20529 Friends Road) [Action Item]

6.4 Consideration of Draft Ordinance FY25-005 – Robert’s Rules of Order [Action Item]

6.5 Any other New Business

7 ADJOURNMENT

7.1 Recess to allow the clerk to finish draft minutes for this meeting, if needed

7.2 Consideration of minutes for this meeting [ACTION ITEM]

7.3 Adjournment [ACTION ITEM]

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Posted physically at the following locations at or before 5:30p 14 Jul 2025

Greenleaf City Hall (outside bulletin board next to front door)

Greenleaf Store (in window to right of entry)

Greenleaf Post Office (inside lobby bulletin board)

Greenleaf Café (outside bulletin board)

Posted electronically at or before 5:30p 14 Jul 2025 at the city website ([greenleaf-idaho.us](http://greenleaf-idaho.us)) and referencing post on the city's Facebook

\* The meeting may move to an alternate location if attendance is over 41 people.

\*\* The Chair may recess the meeting at any time.

**This institution is an equal opportunity provider.**

Materials are available in Spanish upon request.

Los materiales están disponibles en español a pedido.