

City of Greenleaf

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PLANNING & ZONING COMMISSION MEETING MINUTES Regular Session 6:30p Wednesday 21 May 2025 at Greenleaf City Hall*

This meeting is available via computer, tablet or smartphone at:

<https://meet.goto.com/337659293>

or by phone: Access Code: 337-659-293, United States: +1 (646) 749-3122

Agenda:

- 1 Meeting called to order
- 2 Pledge of Allegiance
- 3 Roll Call
- 4 Consideration of adjustments to meeting agenda [Action Item]
- 5 OLD BUSINESS:
 - 5.1 Any other Old Business
- 6 NEW BUSINESS:
 - 6.1 Consideration of adjustment to Greenleaf Code 9-15-4(B) related to conduct of land use public hearings in accordance with Robert's Rule's of order, including setting a public hearing date. [ACTION ITEM]
 - 6.2 Any other New Business
- 7 ADJOURNMENT
 - 7.1 Recess to allow the clerk to finish draft minutes for this meeting, if needed
 - 7.2 Consideration of minutes for this meeting [ACTION ITEM]
 - 7.3 Adjournment [ACTION ITEM]

1 Meeting called to order

Chair Dave Cardenuto called the meeting to order at approximately 6:31 p.m.

2 Pledge of Allegiance

Dave Cardenuto led those assembled in the Pledge of Allegiance.

3 Roll Call

- ☒ Seat 1: Alisha Dittman
☐ Seat 2: Steve Pemberton
☒ Seat 3: Sharmaine Hamilton

- ☒ Seat 4: Dave Cardenuto
☒ Seat 5: Jim Haley

Also Present:

- ☐ Impact Area Representative ☐ City Engineer

☐ City Attorney
☒ City Clerk

☐ Public Services Director
☐ Deputy Clerk

- 4 Consideration of adjustments to meeting agenda [Action Item]
There was none.

- 5 OLD BUSINESS:
5.1 Any other Old Business
There was none.

- 6 NEW BUSINESS:
6.1 Consideration of adjustment to Greenleaf Code 9-15-4(B) related to conduct of land use public hearings in accordance with Robert's Rule's of order, including setting a public hearing date. [ACTION ITEM]
The clerk related that discussion at the April AIC District Meeting included comment by Emmett's Mayor that there could be liability if city code requires strict adherence to Robert's Rules, and Robert's Rules are not strictly followed. The P&Z reviewed Greenleaf code 9-15-4(B) and City of Emmett code. Discussion followed.

The clerk received direction to generate a draft ordinance to adjust Greenleaf Code 9-15-4(B) with language similar to Emmett code 9-2-2 for operation under the precepts of Robert's Rules. Dave Cardenuto moved to not have a meeting in June, and set a public hearing on this ordinance change for 23 July 2025 at 6:30 p.m. Alisha Dittman seconded. The motion received unanimous approval.

- 6.2 Any other New Business
There was none.

- 7 ADJOURNMENT
7.1 Recess to allow the clerk to finish draft minutes for this meeting, if needed
No Recess was taken.

- 7.2 Consideration of minutes for this meeting [ACTION ITEM]
Jim Haley moved to approve the minutes. Dave Cardenuto seconded. The motion received unanimous approval.

- 7.3 Adjournment [ACTION ITEM]
The meeting was adjourned at approximately 6:52 p.m.

Respectfully submitted,

Lee C. Belt
City Clerk
City of Greenleaf

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Materials are available in Spanish upon request.
Los materiales están disponibles en español a pedido.